

## MINOT OPERATION WARM HEART

PO Box 9030

Minot AFB, ND 58704



5 January 2024

Sir/Ma'am,

Minot Air Force Base (AFB) Operation Warm Heart (Tax/Employer ID# 16-1742383), an IRS registered 501(c)(3) charitable organization, is respectfully seeking your monetary donation to assist us with supporting our military community consisting of approximately 12 thousand personnel. Our private organization's primary purpose is to assist military families, as well as Department of Defense civilians, with financial assistance in the form of non-repayable grants. In times of crisis, military families and their loved ones often face unexpected challenges that can strain their financial resources. Your generous donation will directly impact the lives of those who serve and provide vital assistance during emergencies, covering unexpected expenses that arise during these trying times.

Minot AFB Operation Warm Heart also supports our military community during the holidays. As the holiday season approaches, we are committed to spreading joy and warmth to families in need. Your generous donations will go a long way in providing essential support during the Holidays. With your help, we aim to supply nutritious meals, warm clothing, and heartfelt presents to those facing challenges. Your contribution not only fulfills basic needs but also creates lasting memories, fostering a sense of togetherness and care during these special movements.

Although our organization holds no governmental status, Minot Operation Warm Heart is comprised exclusively of First Sergeants assigned to Minot Air Force Base who volunteer their time to make an impact through Operation Warm Heart. There is no operational overhead, and all fund requests are thoroughly vetted--requiring approval by majority vote before any funds are distributed. This ensures that 100% of donations go to those that truly need it.

Any donation will be greatly appreciated, and can be sent to PO Box 9030, Minot AFB, ND 58704. Please make checks payable to Minot Operation Warm Heart Minot First Sergeants. If you have any questions, please contact me by email at [christopher.rutkowski@us.af.mil](mailto:christopher.rutkowski@us.af.mil).

Thank you for time and your support!

*Christopher Rutkowski*  
Christopher L. Rutkowski  
Operation Warm Heart Treasurer  
Minot AFB, North Dakota